

MILBANK CITY COUNCIL PROCEEDINGS
JULY 11, 2011

PURSUANT TO DUE CALL AND NOTICE THEREOF, a regular meeting of the City Council was duly held at City Hall at 7:00 PM. Following members were present: Mayor Dale Aesoph. Councilmen Don Larson, Mike Mach, Joel Foster, Steve Wiener, Lane Lindquist and Scott Hoeke. Absent: none. Present from the staff were Dick Poppen, Bryan Lambrechts, Cynthia Schumacher, Boyd VanVooren and Ashley Giessinger. Present from the public: Holli Seehafer and Holly Hilbrands.

Mayor Aesoph called the meeting to order and roll call was taken.

A motion was made and seconded to approve the minutes of the June 13, 2011 meeting. Motion carried 6-0.

A motion was made and seconded to approve the amended consent agenda as follows. Motion carried 6-0.

CONSENT AGENDA

1. Approve the hiring of Judith Gilbertson, building custodian, \$9.00, 7/12/11.
2. Approve Licenses for Recyclable Materials: Douglas Rollins.
3. Approve the Fire Department and Reserve Officer Rosters, placed on file.
4. Approve Tim Stengel as Windmill Operator, volunteer.
5. Authorize the Police Department to apply for a Highway Safety Grant for the purchase of two speed monitors, 80% - 20%.
6. Approve writing off invoice #6055, Kellie Wohleber, lot clean up, \$650.00.
7. Approve writing off invoice #6447, Charles O'Keefe, fire call, \$450.00.
8. Authorize the Mayor to sign the Agreement for Transfer of Entitlements for the airport pavement marking project this summer.
9. Approve the request of Great Western Bank to use the parking lot behind the bank and the north sidewalk for their Annual Customer Appreciation Brat Feed, July 14, 2011, 11:30 – 1:00.
10. Approve the Mayor's employee appointments:
 - City Administrator-Jason Kettwig
 - Finance Officer-Cynthia Schumacher
 - Police Chief- Boyd VanVooren
 - Fire Chief-Kevin Schuelke
 - Asst. Fire Chiefs-Bill Jurgens, Craig DeBoer

11. Approve Mayor's Committee Appointments

Airport & Fire – Mike Mach

Park & Cemetery, Streets, Industrial Development/Chamber Liaison- Scott Hoeke

Finance & Personnel-Dale Aesoph

Police & Grant County Emergency Board-Lane Lindquist

Wastewater & Rubble Site-Don Larson

Water-Steve Wiener

Planning & Zoning, Code Enforcement/Property Standards-Joel Foster

12. Appoint City Attorney Craig Ash.

DEPARTMENT REPORTS

Water – Wiener reported VOC test results were good. There were 22 delinquent shutoffs this month. The city is utilizing 100% spring water.

The department has received the Decade of Drinking Water Excellence Award. For ten consecutive years the City's public water system has met the requirements of the Safe Drinking Water Act and the state of SD's regulations.

Wastewater – Councilman Larson stated the department finished and reported 2011 EPA tests. They worked on the chlorination valves, jet-rodged, and did grounds maintenance. The weather service reporting station was moved to the plant.

Plant Improvement Project – Now using one new primary and final clarifier. The ABF tower has been removed. The domes on the second primary and final clarifiers are being replaced.

A motion was made and seconded to approve an agreement with First Bank & Trust, owners of Riggins Trailer Park, for connection to the city sewer system. Motion carried 6-0.

Rubble Site – No report.

Park & Cemetery – Hand dryers have been installed in the restrooms. General maintenance continues and they have sprayed for mosquitoes several times.

Hoeke reviewed the preliminary numbers for the city to take over the park mowing vs. bidding it out. A motion was made and seconded to approve the advertising for bids for mowing city properties. Motion carried 6-0. The council would like to compare the numbers prior to making a final decision.

It has become evident that there is a growing public nuisance at Lake Farley in the form of beavers. This nuisance has destroyed personal property and will continue to cause problems if left

unabated. A motion was made and seconded to declare the Lake Farley beavers a public nuisance and authorize David Stengel to abate this nuisance through the use of fire arms on his personal property within the city limit. The discharge of fire arms is only authorized if it can be accomplished in a safe manner and all other permits and authorizations are obtained from the Department of Game Fish and Parks. The city shall be furnished with a copy of all permits received. Motion carried 6-0.

Streets –BPI completed the asphalt on the Sixth Avenue project and Industrial Drive. Dust control chemical was applied on the gravel streets.

Finance – A motion was made and seconded to approve the June Treasurer’s report. Motion carried 6-0.

A motion was made and seconded to approve the bills list, \$277,918.84. Motion carried 6-0.

June Salaries: Finance \$11,212; Rubble Site \$712; Mayor/Council \$1,600; P&Z \$175; Park \$4,355; Police \$19,124; Street \$10,623; Wastewater \$13,205; Water \$3,079.

A motion was made and seconded to approve the renewal and transfer of retail malt beverage license from Luckie’s to Shamrock Foods. Motion carried 6-0.

Attorney – Ash reviewed the revisions made to the state code pertaining to liquor license for special events. A motion was made and seconded to approve the first reading of Ordinance 775 as amended. Motion carried by roll call vote, 6-0.

Police – A state shoot was held in Milbank. All officers and reserve officers attended and qualified. National Night Out will be held August 10 at the Fire Hall. Those attending will be the SD Highway Patrol, Milbank Fire and Rescue, SD Game, Fish & Parks, Grant/Roberts Ambulance, Grant County Emergency Management, Grant County Sheriff, and Milbank Police Department.

Fire – Mach encouraged all to attend the National Night Out event. A request will be presented at the August meeting to close Third Street for the event.

Airport – No report.

Planning & Zoning – Foster reported variance was approved for John Lightfield, 1212 Park Drive, for the construction of a residential structure within the secondary front yard setback.

A conditional use permit was approved for Whitney Erickson, 911 S Viola St, for a home based day care.

A variance requested by Richard McBain, 1001 E Milbank Ave, was approved to allow steel roofing.

June permits: John & Nida Daldort-1201 Park Dr-storage shed, fence. Lorene Schmidt-105 S

5th St-fence.

There was no additional business.

Adjourn – The next regular meeting will be August 8, 2011, 7:00 pm. A motion was made and seconded to adjourn at 7:32 pm. Motion carried 6-0.

Dale Aesoph, Mayor

ATTEST:

Cynthia Schumacher, Finance Officer

Publish: 7/20/11

Publish once at the approximate cost of \$_____

The City of Milbank is an equal opportunity provider and employer. ♿