

City of Milbank

1001 E. 4th Ave. Suite 301, Milbank, SD 57252

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MILBANK CITY COUNCIL PROCEEDINGS

FEBRUARY 8, 2010

PURSUANT TO DUE CALL AND NOTICE THEREOF, a regular meeting of the City Council was duly held at City Hall at 7:00 PM. Following members were present: Mayor Dale Aesoph, Councilmen Don Larson, Joel Foster, Mike Mach, Steve Wiener, Scott Hoeke and Lane Lindquist. Absent: none. Present from the staff were Craig Ash, Tim Kwasniewski, Boyd VanVooren, Dick Poppen, Cynthia Schumacher, Don Settje and Bryan Lambrechts. Present from the public: Jeff Natalie-Lees, Holly Hilbrands, and Jeff Kurtz.

Mayor Aesoph called the meeting to order and roll call was taken.

A motion was made and seconded to approve the minutes of January 11, 2010 meeting. Motion carried 6-0.

Open Session – Jeff Kurtz, Grant County Development Corporation, stated former employees of Milbank Insurance will be opening an insurance adjusting business in town. Further details will be announced later this month. The development of Harvest Winds continues.

Consent Agenda – A motion was made and seconded to approve the consent agenda as follows. Motion carried 6-0.

1. Approve advertising for bids for the Sixth Avenue and 2010 Sanitary Sewer Projects.
2. Approve advertising for bids for street materials.
3. Approve change order for Ninth Street/Third Avenue Project, \$68,604.55.
4. Write off invoices for Robert Wellnitz, \$200.00; Violet Peck, \$250.00.
Small Claims judgment was issued on both.
5. Approve the bid for the 2003 Ford Crown Victoria, Chicago Motors Inc., \$807.00.
One bid was received.
6. Approve Tim Stengel as volunteer mill maintenance personnel effective 2/8/10.

DEPARTMENT REPORTS

Water – Wiener reported the telemetry problems at the water tower have been repaired. Siemen was here to do repairs at the pump house. Settje attended the SDWWA annual water seminar in Sioux Falls, passed the Distribution II certification test. The city is utilizing 100% spring water.

Wastewater – Larson reported the plant is running good. Several lines have been televised. A generator test was run on all units. A meeting was held the land owners regarding sludge application. We are experiencing some problems with UPS shipping on the toxicity testing and may need to change laboratories.

Rubble Site – No report.

Park & Cemetery – No report.

Streets – The Department has been busy plowing and sanding. The new loader has arrived. Residents are reminded not to put snow back on the roads.

Finance – A motion was made and seconded to approve the January Treasurer's report. Motion carried 6-0.

A motion was made and seconded to approve the bills list in the amount of \$119,067.29. Motion carried 6-0.

January Salaries: Finance \$9,300; Rubble Site \$680; Mayor/Council \$1,600; P&Z \$175; Police \$18,685; Street \$9,662; Wastewater \$12,970; Water \$2,648.

Attorney – Condemnation procedures on 708 E 4th Avenue were discussed. Ash reported they are working with the home owner for voluntary removal. The house has been vacated.

Police – The DARE classes have started at Koch and St Lawrence Schools. Chief VanVooren thanked the business for their donations and support to the DARE program.

Lindquist again reminded home-owners to maintain adequate visibility at the end of their driveways so vehicles and pedestrians are visible for both you backing out of your drive-way and for citizens traveling on the street.

The equipment for the new patrol vehicle has arrived and will be installed this week.

Fire – Mach reminded residents to keep fire hydrants clear of snow.

Airport – No report.

Planning & Zoning – Foster reported that the Board of Adjustment approved a variance for DeFae Transportation for the construction of a storage building located within the required front yard setback.

January building permits: none.

Adjourn – The next regular meeting will be March 8, 2010, 7:00 pm. A motion was made and seconded to adjourn at 7:14 pm. Motion carried 6-0.

Dale Aesoph, Mayor

ATTEST

Cynthia Schumacher, Finance Officer

Submitted: 2/12/10

Publish: 2/17/10

Publish once at the approximate cost of \$_____.

CITY OF MILBANK
CLAIM REGISTER
February 8, 2010

Alco	supplies	\$	11.99
American Family Ins	insurance	\$	596.24
Ameripride & Linen	rugs/coveralls	\$	94.76
Ban-Koe Systems, Inc.	fire alarm monitoring	\$	395.00
Banner Associates	engineering	\$	45,481.83
Best Western	travel expense	\$	98.54
Border States Coop	gas	\$	2,079.00
Business Forms & Accounting	supplies	\$	1,201.86
Central States Fire Apparatus	parts	\$	138.97
City of Milbank	deposit refund	\$	143.56
Cummins, Adam	deposit refund	\$	6.44
Electric Pump	parts	\$	571.10
Engelstad Electric	electrical repairs	\$	262.72
Family Dollar	supplies	\$	180.00
FSH Communications	phone service	\$	60.00
Grant County Auditor	services	\$	1,000.00
Grant County Review	publications	\$	208.11
Haag, Donna	pu/transport strays	\$	67.80
Hach Co.	supplies	\$	1,130.25
Hardware Hank	supplies	\$	13.96
Hawkins	chemicals	\$	6,259.10
Hedahls Auto Parts	parts	\$	649.77
Helms & Associates	engineering	\$	6,557.90
ITC	telephone	\$	459.82
Krech Dakota Airspray	FBO Contract	\$	1,200.00
Liebe Drug	supplies	\$	17.30
M&T Fire	parts	\$	193.16
Milbank Communications	equipment repair	\$	223.01
Milbank Winwater	parts	\$	17.16
Mill-Valley Industries	equipment repair	\$	448.14
Murphy, Dennis	travel expense	\$	9.00
New York Life Ins	insurance	\$	45.00
Norm's Auto	vehicle maintenance	\$	273.20
Northern Water Works	parts/repairs	\$	1,503.77
NW Energy	natural gas	\$	3,692.98
One Call Systems, Inc.	one calls	\$	3.15
Otter Tail Power	electric	\$	18,863.22
Pauli's Carpet Cleaning	services	\$	180.00
Petty Cash	postage/supplies	\$	11.81
Praxair Distribution Inc.	air system	\$	10.77
Professional Mailing	postage	\$	200.00
Quick Pro Lube	vehicle maint.	\$	36.32
RC Technologies Inc.	services	\$	39.95
Roger's Electric Motor	parts	\$	21.50
Royal Flush	rentals	\$	145.60
Running's	supplies	\$	200.75
Rural Development	bond payment	\$	14,156.00
Schumacher, Cynthia	travel expense	\$	190.30
Schuneman Equipment	parts	\$	59.73

SD Dept of Revenue	taxes	\$	15.72
SD Dept of Revenue	testing	\$	74.00
Seehafer Do It Best	supplies	\$	211.55
Settje, Don	travel expense	\$	80.60
Share Corp	supplies	\$	284.93
Star Laundry & Cleaners	rugs	\$	23.26
Sturdevants Auto Parts	supplies	\$	42.85
Sunset Graphics	supplies	\$	53.85
Tees Plus	supplies	\$	116.49
The Radar Shop	certification	\$	78.00
The Repair Shop	vehicle maint	\$	183.32
Titan Machinery	parts	\$	69.28
Trapp Plumbing	repairs	\$	117.30
Twin Valley Tire	tires service	\$	155.95
Tyler Computer Service	equipment/supplies	\$	111.09
Uniforms & Accessories	equipment	\$	2,340.85
Unity Square	membership	\$	200.00
UPI	gas	\$	2,260.69
Valley Office Products	supplies	\$	977.55
VanVooren, Boyd	travel expense	\$	78.61
Version	cell phone	\$	439.82
Wherry Snow Removal	snow removal	\$	550.00
Whetstone Valley Electric	electric	\$	656.28
Winter Equipment Co.	parts	\$	158.92
Xerox	copier lease	\$	375.84
Total		\$	119,067.29