

City of Milbank

1001 E. 4th Ave. Suite 301, Milbank, SD 57252
605-432-9575 • Fax: 605-432-9576

MILBANK CITY COUNCIL PROCEEDINGS JANUARY 11, 2010

PURSUANT TO DUE CALL AND NOTICE THEREOF, a regular meeting of the City Council was duly held at City Hall at 7:00 PM. Following members were present: Mayor Dale Aesoph, Councilmen Don Larson, Joel Foster, Mike Mach, Steve Wiener and Lane Lindquist (7:04). Absent: Scott Hoeke. Present from the staff were Craig Ash, Tim Kwasniewski, Boyd VanVooren, Dick Poppen, Cynthia Schumacher, Don Settje and Bryan Lambrechts. Present from the public: Jeff Natalie-Lees, Holly Hilbrands, Susan Oslund, Kate Loutsch, Emily Pauli, and George Smith.

Mayor Aesoph called the meeting to order and roll call was taken.

A motion was made and seconded to approve the minutes of December 14 and December 30, 2009 meetings. Motion carried 4-0, Hoeke and Lindquist absent.

Open Session – No one present addressed the Council.

Consent Agenda – A motion was made and seconded to approve the consent agenda as follows. Motion carried 4-0, Hoeke and Lindquist absent.

1. Approve the Official Newspaper: The City of Milbank recognizes that the Grant County Review qualifies as the official newspaper for the publishing legal notices associated with city business under the provisions of SDCL 9-12-6.
2. Approve Resolution 1-11-10, 2010 Salaries.
3. Authorize the Mayor to execute contract documents with States Borders Construction pertaining to the wastewater sludge storage pond closure and reclamation.
4. Authorize the Mayor to execute contract documents with PKG Contracting, Inc. pertaining to the construction of Phase II improvements for the city's wastewater treatment facility.
5. Approve automatic budget supplement for the Dare Program – 101-42100-42951 - \$575.00, funded by private donations – 101-36704 - \$575.00.
6. Transfer wastewater surplus surcharge funds to the wastewater fund, \$53,000.

DEPARTMENT REPORTS

Water – Wiener reported Don Settje assumed the position of Water Manager, upon Larry Tietjen's retirement. The 2010 contract for testing has been signed and sent to State Health Lab. A water break was repaired on Second Street. The city is utilizing 100% spring water.

Wastewater – Larson reported the plant is running good, flows are down. They have been busy moving snow and no major problems were experienced due to the storms. They are working to resolve lift station communication alarms.

Rubble Site – No report.

Park & Cemetery – No report.

Streets – The Department has been busy plowing. Between storms they have been pushing back high snow banks in various parts of town. Meyer attended a commercial applicators recertification meeting in Watertown last week.

Finance – A motion was made and seconded to approve the December Treasurer's report. Motion carried 5-0, Hoeke absent.

A motion was made and seconded to approve the bills list in the amount of \$621,389.08. Motion carried 5-0, Hoeke absent.

A motion was made and seconded to support the efforts of the Municipal League to allow another local option penny for sales tax. Motion carried 5-0, Hoeke absent.

December Salaries: Finance \$14,255; Rubble Site \$1029; Mayor/Council \$1,600; P&Z \$125; Police \$27,251; Street \$14,445; Wastewater \$19,347; Water \$18,676.

Attorney – Condemnation procedures on 708 E 4th Avenue were discussed. Ash reported they are working with the home owner for voluntary removal.

Police – Two snowmobiles were stolen from Midwest Power Sports, December 30, 2009, one has been recovered. The Department is assisting the Sherriff's Department with the investigation of two snowmobiles and trailer stolen from Winwater.

The DARE program starts January 18, 2010. Three classes will be held at Koch School and one at St Lawrence School. The businesses in and around Milbank have been very generous in donations for the DARE program and the Department would like to thank them for their support.

As snow continues to pile up, the Department would like to ask home-owners to maintain adequate visibility at the end of their driveways so vehicles and pedestrians are visible for both you backing out of your drive-way and for citizens traveling on the street.

The new patrol vehicle will arrive January 13, 2010.

Fire – Mach reminded residents to remove snow around fire hydrants, gas and electrical shutoffs. Marlin Snell and Justin Mathiason attended a training seminar and will conduct classes locally.

Airport – No report.

Planning & Zoning – Foster reported that Pat Raffety was nominated Chairman and Laurie Hoeke was nominated Vice-Chairman for 2010. The Board of Adjustment approved a variance for Milbank Communications for an extension to their tower.

December building permits: none.

Adjourn – The next regular meeting will be February 11, 2010, 7:00 pm. A motion was made and seconded to adjourn at 7:15 pm. Motion carried 5-0, Hoeke absent.

Dale Aesoph, Mayor

ATTEST

Cynthia Schumacher, Finance Officer

Submitted:

Publish:

Publish once at the approximate cost of \$ _____.

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RESOLUTION 1-11-10 SALARIES 2010

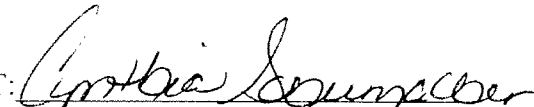
BE IT RESOLVED by the City Council of the City of Milbank, South Dakota, the following salaries will be in effect for the first pay period of January 2010, until the last pay period of 2010, except where new employees are hired and police certification raises are given.

<u>Name</u>	<u>Grade</u>	<u>Salary</u>
Berry, Gary	4-8	\$18.31/hr
Bray, Ted	5-2	\$16.14/hr
Johnson, James		\$.50/meter
Holland, Roger		\$8.40/hr
Hooth, Corey	5-7	\$18.84/hr
Giessinger, Ashley	2-2	\$13.63/hr
Kettwig, Jason	9-4	\$4,608/mo
Krahn, Sue		\$9.55/hr
Krause Sr, Ron	3-5	\$16.39/hr
Kwasniewski, Tim		\$20.50/hr
Lambrechts, Bryan	8-7	\$4,148/mo
Leusink, Mark	5-4	\$17.20/hr
Meyer, Scott	3-6	\$16.39/hr
Mogard, David	5-2	\$16.14/hr
Newstrand, William	5-3	\$16.71/hr
Poppen, Richard	8-8	\$4,276.94/mo
Schumacher, Cynthia	6-7	\$3,714.54/mo
Settje, Don	6-1	\$15.88/hr
Thiele, Darin	4-7	\$17.78/hr
VanHoom Jr. Ron	4-3	\$15.78/hr
VanVooren, Boyd	8-4	\$3770.65
Wherry, Richard		\$.50/meter

Aye: 4 Nay: 0

Hoeko, Lindquist absent


Dale Aesoph, Mayor

ATTEST: 
Cynthia Schumacher, Finance Officer

Publish: 1-20-10

CITY OF MILBANK
CLAIM REGISTER
January 11, 2010

Alco	supplies	\$	74.22
American Family Ins	insurance	\$	596.24
Ameripride & Linen	rugs/coveralls	\$	145.23
Ash, Craig	retainer fee	\$	650.00
Ban-Koe Systems, Inc.	fire alarm maint.	\$	1,150.00
Banner Associates	engineering	\$	11,700.00
Berkner Exc. & Gravel	misc repairs	\$	4,660.00
Bill's Super Valu	supplies	\$	34.30
Board of Operator Cert.	certifications	\$	72.00
Border States Coop	gas	\$	265.57
Brewster Building Center	rental	\$	20.00
City of Milbank	deposit refund	\$	117.81
Climate Systems Inc.	repr heat system	\$	750.00
First District	membership dues	\$	6,500.81
First National Bank	bond payment	\$	352,951.51
Food-N-Fuel	supplies	\$	2.99
FSH Communications	telephone	\$	60.00
Gall's	siren	\$	424.99
Grant County Auditor	services	\$	1,000.00
Grant County Development	allocation	\$	5,000.00
Grant County Hwy Dept	cutting edges	\$	382.40
Grant County Review	publications	\$	522.72
Green, John	deposit refund	\$	6.35
Hanson, Kayla	deposit refund	\$	25.84
Hardware Hank	supplies	\$	67.91
Hedahls Auto Parts	supplies	\$	7.78
Insurance Benefits, Inc.	insurance	\$	2,700.00
ITC	telephone	\$	459.82
Jack's Body Shop	tow fee	\$	50.00
Krech Dakota Airspray	FBO Contract	\$	1,200.00
Michael Todd & Co.	parts	\$	468.30
Milbank Chamber	allocation	\$	7,250.00
Milbank Fire Dept	rent	\$	3,750.00
Mill-Valley Industries	misc welds	\$	213.20
New York Life Ins	insurance	\$	20.00
Norm's Auto	vehicle maintenance	\$	120.29
Northern Water Works	meter kit	\$	122.79
Otter Tail Power	electric	\$	11,826.13
Praxair Distribution Inc.	air system	\$	10.55
Professional Mailing	postage	\$	200.00
Quick Pro Lube	vehicle maint.	\$	36.32
RC Technologies Inc.	services	\$	39.95
RDO Equipment	loader	\$	83,600.00
Roger's Electric Motor	repairs/parts	\$	126.65
Ronglien Excavating, Inc.	street projects	\$	1,387.48
Running's Supply, Inc.	supplies	\$	143.11
Rural Development	bond payment	\$	14,156.00

SD Airport Management Assn	dues	\$	25.00
SD Assn of Code Enforcement	dues	\$	40.00
SD Building Officials Assn	dues	\$	50.00
SD City Management Assn	dues	\$	150.00
SD Dept of Revenue	taxes	\$	54.80
SD Dept of Revenue	discharge permit	\$	3,500.00
SD Government Finance Assn	dues	\$	40.00
SD Human Resource Assn	dues	\$	25.00
SD Municipal Street Maint.	dues	\$	35.00
SD Police Chiefs Assn	dues	\$	100.10
SD Workers Comp Fund	insurance	\$	18,773.00
SDML	dues	\$	1,736.27
SDPAA	insurance	\$	77,335.00
Seehafer Do It Best	supplies	\$	314.26
Share Corp	supplies	\$	159.35
Star Laundry & Cleaners	rugs	\$	32.43
Sturdevants Auto Parts	parts	\$	197.64
Sunset Graphics	supplies	\$	127.75
Tetra Tech, Inc	testing	\$	197.40
Titan Machinery	repairs	\$	228.96
Twin Valley Tire	tires service	\$	979.82
Tyler Computer Service	equipment/supplies	\$	56.88
Unzen Motors	supplies	\$	15.28
UPI	gas	\$	1,038.51
Version	cell phone	\$	177.32
Wherry Snow Removal	snow removal	\$	704.00
Whetstone Valley Electric	electric	\$	226.05
Total		\$	621,389.08