

MILBANK CITY COUNCIL PROCEEDINGS
JULY 12, 2010

PURSUANT TO DUE CALL AND NOTICE THEREOF, a regular meeting of the City Council was duly held at City Hall at 7:00 PM. Following members were present: Mayor Dale Aesoph, Councilmen Don Larson, Steve Wiener, Scott Hoeke, Mike Mach, Joel Foster. Absent: Lane Lindquist. Present from the staff were Craig Ash, Tim Kwasniewski, Boyd VanVooren, Dick Poppen, Cynthia Schumacher, Don Settje, Ashley Giessinger and Bryan Lambrechts. Present from the public: Holly Hilbrands, Laura Foss.

Mayor Aesoph called the meeting to order and roll call was taken.

A motion was made and seconded to approve the minutes of the June 14, 2010 meeting. Motion carried 5-0, Lindquist absent.

Attorney Craig Ash administered the oath of office to Mayor Aesoph, Councilmen Steve Wiener, and Mike Mach.

A motion was made and seconded to nominate Don Larson as Council President. Motion made and seconded that nominations cease and a unanimous ballot was cast for Don Larson as Council President.

A motion was made and seconded to nominate Scott Hoeke as Council Vice-President. Motion made and seconded that nominations cease and a unanimous ballot was cast for Scott Hoeke as Council Vice-President.

A motion was made and seconded to approve the consent agenda, as amended. Motion carried 5-0, Lindquist absent.

Consent Agenda

1. Approve Amendment to engineering agreement Banner Associates, Milbank WWTF Improvements Phase II, +\$16,332.00.
2. Approve Change Order No. 1, Ronglien Excavating, Inc., Sixth Ave & Short St, + \$27,500.
3. Approve the Mayor's Employee Appointments
City Administrator-Jason Kettwig

Interim City Administrator-Tim Kwasniewski
Finance Officer-Cynthia Schumacher
Police Chief- Boyd VanVooren
Fire Chief-Kevin Schuelke
Asst. Fire Chiefs-Bill Jurgens, Craig DeBoer

4. Approve Mayor's Committee Appointments
Airport & Fire – Mach
Park & Cemetery, Streets, Industrial Development/Chamber Liaison-Hoeke
Finance & Personnel-Aesoph
Police & Grant County Emergency Board-Lindquist
Wastewater & Rubble Site-Larson
Water-Wiener
Planning & Zoning, Code Enforcement/Property Standards-Foster
5. Approve the Fire Department and Police Reserve rosters.
6. Appoint City Attorney Craig Ash.
7. Write off Invoice #5961, Brandon Geiser, tow fee, \$62.10.
8. Approve applications for Hauling Recyclable Materials License: Milbank Recycling.

DEPARTMENT REPORTS

Water – Wiener reported the planned power outage went well. A new service was installed at 505 W 4th Ave. All water services on Sixth Avenue project are operating on the new 6-inch main. The city is utilizing 96% spring water.

Wastewater – Larson reported they passed the toxicity test. States Border has begun dewatering the sludge lagoon. PKG Contracting has begun moving in equipment.

Rubble Site – No report.

Park & Cemetery – The department cleaned out catch basins and assisted with pothole patching. Several trees were planted in the parks and cemetery. They are beginning to trim the low hanging trees along the streets.

Streets – Third Avenue was paved and the final lifts on First and Second Streets were completed. They are working on ditch mowing. Ordinance 767 was not drafted.

Finance – A motion was made and seconded to approve the June Treasurer’s report. Motion carried 5-0, Lindquist absent.

A motion was made and seconded to approve the bills list in the amount of \$556,480.68. Motion carried 5-0, Lindquist absent.

A motion was made and seconded to approve the second reading of Ordinance 766, 2010 Supplemental Budget. Motion carried by roll call vote, 5-0, Lindquist absent.

June Salaries: Finance \$14,877; Rubble Site \$1079; Mayor/Council \$1,600; P&Z \$175; Park \$6,187; Police \$27,605; Street \$15,480; Wastewater \$19,494; Water \$4,518.

A public hearing was held for the assessments on the property known as 708 E 4th Ave, the East 92-feet of the South 94-feet of Lot 3, Block 1, Bartlett’s First Addition. No one was present for the public hearing. A motion was made and seconded to approve Resolution 7-12-10. Motion carried 5-0, Lindquist absent.

RESOLUTION 7-12-10

WHEREAS, the City Council, City of Milbank, Grant County, South Dakota, will put a special assessment against property as hereinafter set out for the collection of outstanding bills which includes the expenses of levying such special assessment against the said properties:

Owner: Kellie Wohlleber, 209 N Dakota St, Milbank, SD

Property: 708 E 4th Ave; E 92’ of S94’ of Lot 3, Block 1, Bartlett’s First Addition to the City of Milbank.

Amount: Lot Cleanup \$2834.33 + Handling \$20.00 = \$2,854.33

THEREFORE, BE IT RESOLVED that the City Council of the City of Milbank, Grant County, South Dakota hereby authorizes the Finance Officer to file special assessments against these properties at the Grant County Auditor’s Office for outstanding bills.

Dated this 12th day of July, 2010.

Voted: Aye 0 Nay 0 Absent: Lindquist

Dale Aesoph, Mayor

ATTEST: Cynthia Schumacher, Finance Officer

Published: 7-21-10

Attorney – Ash state cost incurred by the city to mow could be deducted from the mowing contract.

Ash stated that the City has met the notification requirements for property standards issues at 208 ½ N 2nd St. The next step could be to issue a ticket. A motion was made and seconded to direct the Chief of Police to issue a ticket for non-compliance of property standards ordinance to property owner of 208 ½ N 2nd St. Motion carried 5-0, Lindquist absent.

Police – No major incidents were reported during Farley Fest weekend. All certified officers passed the firearms training. All police vehicles now have computers installed, equipped with GPS and mapping capabilities, and are able to communicate with other agencies via computer.

The Police Department, FOP, and Grant County 4-H are planning a rabies vaccine and canine registration day.

Fire – The department rescued a man who had been stuck in his well for several hours. Several of the new members had just received confined space rescue training.

Airport – A meeting will be held on Tuesday to discuss future airport capital improvement plans.

Planning & Zoning – Foster reported the Board of Adjustments approved a conditional use permit for Craig DeBoer for the construction of a car/truck wash, 505 W 4th Avenue. A variance was denied for Steve Huizenga for the construction of a residential addition at 903 S 3rd Street

The Commission recommended approval of the re-plat for Lots 101, 102 and 103, Block 12, Hurley's Addition.

June building permits: Craig DeBoer, 505 W 4th Ave, Commercial Bldg.

Fence Permit: Richard Douglas-603 S 5th St.

Demolition Permit: none.

Additional Business: Kwasniewski and Larson reported on the Hwy 12 DOT meeting.

Adjourn – The next regular meeting will be August 9, 2010, 7:00 pm. With no additional business, a motion was made and seconded to adjourn at 7:35 pm. Motion carried 5-0, Lindquist absent.

Dale Aesoph, Mayor

ATTEST

Cynthia Schumacher, Finance Officer

Publish: 6/30/10

Publish once at the approximate cost of \$_____