

CITY OF MILBANK
PLANNING & ZONING COMMISSION
MAY 3, 2010

The Milbank Planning and Zoning Commission met for a regular meeting on Monday, May 3, 2010 at 5:30 PM in the Milbank City Council Chambers. Present for the meeting were Commission members Pat Raffety, Laurie Hoeke, Dick Schmeichel, Scott Niedert, Angela Lambrechts, Pat Bue, Dennis Mears and Tim Kwasniewski. Present from the public were: Milton Kohn, Barb Matthes, Pat Roggenbuck and Bob Biersbach.

The meeting was called to order by Chairman Raffety.

A motion was made by Mr. Schmeichel and seconded by Mr. Mears to approve the minutes of the April 5, 2010 meeting. All voted in favor.

The Commission acting as a Board of Adjustment addressed the first variance application by Patrick Roggenbuck to build a 26 by 30 foot addition to their residence at 406 S. Harriet Street. Roggenbuck explained that the addition would not go further into the required setback than the previous garage. Roggenbuck also explained that the structure would stay in line with the existing house so the front and rear of the property would not be changed. No one appeared against the application. Mr. Schmeichel made a motion to approve the variance and was seconded by Mr. Mears. Upon roll call, all members voted in favor. Variance granted.

The Board of Adjustment addressed the variance application by Robert Biersbach to add a 24 foot addition to an existing garage located at 313 Highland Drive. Barb Matthes addressed the Board. Matthes is a neighbor and was concerned that the structure may affect the desirability of the adjoining property. Mr. Biersbach explained how the structure would appear when it was finished and the exact location on the lot. Mrs. Hoeke inquired about the lot merger agreement which would be a condition for approval. Mr. Raffety explained that the lot merger agreement satisfied the requirements and was compared to a re-plat. There being no other objections, Mr. Schmeichel made a motion to approve the variance on condition the lot merger agreement was completed and filed. Mrs. Bue seconded the motion. Upon roll call, all members voted in favor. Variance granted.

The Commission discussed the structure located at 409 S 3rd Street wherein a building permit was issued with a condition that the old structure be removed within six months. The house was removed however the attached garage was left standing. The Commission directed Kwasniewski to send a letter to the property owner directing that the garage be removed.

The Commission then briefly discussed some of the properties in the area between Grant Street and First Street between Milbank Avenue and Short Avenue. Several of the residents had received one or more letters involving property standards. The Commission directed that this be brought to the Council and ask the Council to direct the City Attorney to address those properties that are not in compliance with the letters.

There being no further business, a motion to adjourn was made by Mrs. Bue and seconded by Mr. Niedert. Motion carried. Next meeting is 7, 2010

Tim Kwasniewski
Interim City Administrator