

City of Milbank

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CITY OF MILBANK
PLANNING & ZONING COMMISSION
September 12, 2011

The Milbank Planning and Zoning Commission met for a regular meeting on Monday, September 12, 2011 at 5:30 PM in the Milbank City Council Chambers. Present for the meeting were Commission members Laurie Hoeke, Jason Krause, Richard Schmeichel, Angela Lambrechts, Sharon Pinkert, Pat Raffety, Councilman Joel Foster, and City Administrator Jason Kettwig. Present from the public: Jerry Van Hout, Joyce Van Hout, Dale Johnson, Josh Zahn, Steve Huizenga, and John Trevett.

The meeting was called to order by Chairperson Pat Raffety.

A motion was made by Hoeke and seconded by Lambrechts to approve the minutes of the September 12, 2011, meeting. Motion Carried 6-0.

Raffety announced that the Commission was acting as a board of adjustment to consider the conditional use requested by Samantha Zahn. The conditional use would allow the operation of a home based daycare. Josh Zahn was present to speak for the applicant. He stated that the day care would care for the couples three children as well as a couple additional children. He also stated that the current plan was to not become state certified; however they would follow the state guidelines. Following the discussion, Schmeichel made a motion to approve the conditional use permit as long as they followed the state guidelines. Second was made by Krause. Upon a roll call vote the motion passed 6-0. Mears absent.

Next the board acted as a board of adjustment for a variance requested by Steve Huizenga that if granted would permit the use of steel roofing material on an existing house structure. Huizenga had samples of the roofing steel that he showed the commission. Hoeke asked what color he was proposing. Huizenga stated it would be a brown color that matched the house. Following the discussion a motion was made by Schmeichel to approve the roofing material in a brown color. Seconded by Pinkert. Motion Carried 6-0. Mears Absent.

Next the board acted as a board of adjustment for a conditional use permit for John Trevett that if granted would permit a multi-family sstructure with more than two dwelling units within an R2 General Residential District. Trevett stated that he would like to change from 2 units to 3 units. Raffety asked what the plan for parking would be. Trevett stated that they would have to park behind the unit. Raffety asked if Trevett would like 3 or 4 units. Trevett stated that he only wants 3 units. Krause stated that he thought they needed to look into egress windows for the down stairs apartments. Following the discussion a motion was made by Krause to approve the permit for three apartments with the recommendation to install egress windows in accordance with state code. Motion was seconded by Schmeichel. Motion carried 6-0. Mears Absent.

Motion was made by Lambrechts to adjourn at 6:00. Seconded by Hoeke. Motion carried 6-0.
Mears Absent.

The next regular meeting will be October 3, 2011 at 5:30 pm.

Jason Kettwig
City Administrator