

CITY OF MILBANK
PLANNING AND ZONING COMMISSION

May 6, 2024

The Milbank Planning and Zoning Commission met for a regular meeting on Monday, May 6, 2024, at 6:00 P.M. in the Milbank City Council Chambers. Present for the meeting were Commission members: Sharon Pinkert, Bob Frink, Jason Sackreiter, Dick Schmeichel, Jacob Ebsen, Connie Larson, Hans Sacrison. Present from staff, Brandy Blauert, Darin Thiele, Steve Pendergrass. City Attorney, Mark Reedstrom. City Council Liaison, Craig Weinberg. Present from the public Richard Poppen, Dan Sorenson, Steve Hamman, Kelly Peters, Kirk Baldwin, Janis Baldwin, Dani Harbaugh, Johnathan Harbaugh.

A motion was made by Schmeichel and seconded by Larson to approve the minutes of the March 4, 2024, meeting. Motion carried 7-0.

No declaration of intent by members of the public was declared.

Chairman Sackreiter asked for disclosures of conflicts of interest. Jacob Ebsen disclosed he is an adjacent business/landowner to 313/315 West 5th Avenue and stated he will be abstaining from voting on the lot merger recommendation and variance application.

Approval of the Agenda motion was made by Schmeichel seconded by Frink. Motion carried 7-0.

Public input was heard regarding the following public hearings:

Richard Poppen requesting a lot merger binding two lots together, Section 17.47. Lot Merger Agreement, General Residential District. If granted the properties to be merged are identified as 313 W 5th Ave and 315 W 5th Ave, West End Addition Lot 9 & 10 Block 4, City of Milbank, SD, Zoned R-2, General Residential District.

A motion was made by Frink and seconded by Larson to recommend to the City Council for approval the merging of 313 W 5th Ave. and 315 W 5th Ave. West End Addition Lot 9 & 10 Block 4, City of Milbank.

Acting as the Board of Adjustment the variance application requested by Richard Poppen to build an unattached garage (896sf) was heard. This garage, in addition to the current unattached garage (400sf), will have a total floor area greater than the gross floor area of the house (1062sf), Chapter 17.24. The property is identified as 313 W 5th Ave and 315 W 5th Ave, West End Addition Lot 9 & 10 Block 4, City of Milbank, SD, Zoned R-2, General Residential District.

A motion was made by Schmeichel and seconded by Pinkert to approve the variance request for building an additional unattached garage. Motion carried 6-0

Acting as the Board of Adjustment the conditional use application by Dani Harbaugh requesting a home based occupation for dog grooming, Chapter 17.09.04 was heard. The property is identified as 904 S 2nd Street, Residence Park Addn Lot 2 Block 9, City of Milbank, South Dakota, Zoned R-2, General Residential District.

A motion was made by Schmeichel and seconded by Ebsen to approve the conditional use permit with the following conditions and safeguards:

- 1) Customers for grooming services must use 2nd Street as access to the property;
- 2) Dogs must be leashed or kenneled when entering and exiting the property for grooming services;
- 3) No more than three dogs being groomed are allowed at any given time on the property;
- 4) Applicant must provide fenced area for dogs to relieve themselves.

Roll call vote was taken, Sackreiter, Ebsen, Frink, Schmeichel, Larson aye, Pinkert against, Sacrison abstained. Motion carried 5-1

No items were discussed in the Open section of the agenda.

The next regular meeting will be held on June 10, 2024 @ 6:00 p.m.

A motion was made by Frink and seconded by Sacrison to adjourn the meeting.

Brandy Blauert, Administrative Assistant

Planning & Zoning President, Jason Sackreiter

City Administrator, Steve Pendergrass