

MILBANK CITY COUNCIL PROCEEDINGS
June 10, 2024, 7:00 pm

Call to Order - The City Council met in a regular session on June 10, 2024, at 7:00 pm in the Visitor Center, 1001 East Fourth Avenue, with Mayor Raffety presiding.

Roll Call - Mayor Raffety. Councilmembers: Roger Briggs, Mike Hanson, Josh Karels, Mindy Rogers, John Weyh, and Craig Weinberg. Absent: none. Staff Present: Mark Reedstrom, Steve Pendergrass, Cynthia Schumacher, Laurie Folk, Corey Hooth, Kevin Schulke, Jesse Morton, Ron Krause, Julie Landmark, Nicole Berg, Dick Poppen, and Don Settje.

Public Present: Traci Stein, Cal Moser, Linda Moser, Austin Hunt, Justin Mathiason, Alan Adelman, Matt Scott, Holli Seehafer and Kathy Ward.

Mayor Raffety thanked all city departments for coming together to assist with the construction of the skate park.

Public Comment – Justin Mathiason thanked the Council for the continued support of Unity and the Milbank Area Swim Team.

Consent Agenda – Councilmember Rogers made A motion to table the appointment to the Park & Rec Board. She stated with the anticipated changes to the bylaws it would be best to wait to appoint any additional members.

A motion was made and seconded to approve the Consent Agenda as follows. Motion carried 6-0.

Consent Agenda

1. Approve minutes from the May 13 and 24, 2024, meetings.
2. Approve claims list, \$1,106,357.23.
3. Approve Treasurers Report.
4. Ratify hiring of Jody Dilts, Unity front desk, \$13.33.
5. Accept the resignation of Gene Mattice, Unity maintenance, effective 6/7/24.
6. Accept the resignation of Jamie DeBoer, Unity aquatics coordinator, effective 6/6/24.

Action Items –

1. A motion was made and seconded to approve the second reading of Ordinance 852. An ordinance to rezone the following property to a Light Industrial (I1) District from an Agricultural (A) District; Lot 21, Milbank Industrial Park Second Addition in the SE ¼ & Lot 1, Redman's Third Addition in the SE ¼ excepting Lot 4, Berkner's Addition and excepting Lots 1 & 2 Twin Valley Tire Addition all in Section 12, Township 120 North, Range 49 West of the 5th PM, Grant County, South Dakota which upon platting will be known as the Plat of Milbank Industrial Park Third Addition located in the City of Milbank and in

the SE ¼ of Section 12, Township 120 North, Range 49 West of the 5th PM, Grant County, South Dakota to the City of Milbank. Motion carried by roll call vote 6-0.

2. A motion was made and seconded to approve Resolution 6/10/24. A plat of Lots 1-32, Hunt Second Addition. Motion carried 6-0.

Resolution 6-10-24 Resolution to approve plat.

Whereas Janmark LLC, owner of the hereinbefore described real property has submitted to the governing board a proposed plat of Lots 1-32, Hunt Second Addition City of Milbank, Grant County, South Dakota, and the Board of City Council of said City having examined the proposed plat and it appearing that all municipal taxes and special assessments, if any, upon said plat and survey have been accepted according to law.

Now, Therefore, Be It Resolved that said plat and survey be and are hereby in all things accepted and approved.

Dated this 10th day of June 2024.

Pat Raffety, Mayor

Attest Cynthia Schumacher, Finance Officer

3. Austin Hunt addressed the Council requesting permission to extend drain tile from his property across city property, allowing the drain tile to extend to Whetstone Creek. The project is in S6-T120N-48W, Grant County. Attorney Reedstrom had no issues with the request. No objections were made. A motion was made and seconded to approve the request of Hunt to cross city property with drain tile to provide for outlet into Whetstone Creek. Motion carried 6-0.
4. Austin Hunt explained the City has a drainage easement across land he owns. Specifically, SW 1/4, S5 T120N 48W, Grant County. He has secured permission from the County for an eight-inch tiling project and is seeking cost sharing, with the city's portion amounting to less than \$6,000. The city has not maintained the drainage easement over the years, and Hunt believes that the proposed project would aid with the maintenance of the easement. Secondly, he suggested that increasing the pipe size and farming over the easement will eliminate the need for the city to do continual maintenance. The cost share of the pipe increase to a fifteen-inch would not exceed \$18,000. After discussing the upfront cost versus the ongoing maintenance cost, a motion was made and seconded to approve the request to cost share the installation of a fifteen-inch drain tile on T120N 48W Section 5 SW, with county approval, not to exceed \$18,000. Therefore, eliminating future city maintenance of the easement. Motion carried 6-0.
5. A motion was made and seconded to approve Change Order #1 to the South Fifth Street Phase I Project for \$32,420.00. During construction, it was observed that a conflict occurred between the proposed storm sewer and the existing sanitary sewer. The inlets have been pre-cast and require additional modification to mitigate the conflict. Additionally, it is recommended that a portion of the twelve-inch main to be replaced through the 5th Avenue intersection to mitigate potential breaks during and after construction. Motion carried 6-0.

6. In recent years, the city has experienced recurring flooding issues, which have increased with ongoing development. Problem areas such as Pribyl Park and 12th Avenue have been identified. A motion was made and seconded to collaborate with Banner Associates to find the best solutions for these areas and to bid for the storm sewer project based on linear feet. The State and Local Fiscal Recovery Funds (SLFRF) will be used to finance the project, with the cost not to exceed \$325,000.
7. Administrator Pendergrass reiterated to the council that they had previously approved the replacement of the airport fuel tank, estimated at \$84,500. However, upon further assessment by O'Day Equipment, it was revealed that a safety valve positioned at an elevated point above the tank was causing a major problem by preventing the system from drawing the required suction. A motion was made and seconded to not replace the entire fuel system but to authorize repairs and upgrades at a maximum cost of \$40,000. The motion was approved with a 6-0 vote.

Discussion –

1. Mayor Raffety announced fundraising efforts are ongoing for the new Legion baseball field completion. They have also been selling advertising space on the fence. Raffety noted that the funds from the sales will be reserved for future field maintenance.
2. Alan Adelman was present to request an increase in the number of liquor licenses and malt beverage licenses allowed by ordinance. Currently, ten video lottery licenses are allowed with one license. Adelman would like an additional license to add ten more machines. He stated that with the design of his building, he could meet the state regulations. Mayor Raffety requested the finance officer to prepare additional information on current city ordinances and state regulations for the July council meeting.

Department reports – Department reports were reviewed.

May Salaries: Mayor/Council \$1,600; Finance \$30,216; Police \$56,446; Fire \$1,798; Street \$26,885; Rubble Site \$1,677; Recreation \$34,653; Park \$25,720; Water \$11,543; Wastewater \$29,032.

May Permits: Building: Community Transit-511 Court House St-garage. Duane Winquist-608 S 6th St-deck replacement. Bruce & Beck Johannsen-501 S 2nd St-addition & garage. Timothy & Susan Stengel-306 Gause Ave-garage addn. Randy Jibbens-602 S Viola St-deck replacement. Joe & Karen Zagami-310 E 10th Ave-garage. Jessica Suarez-402 S 5th St-canopy. David Hicks-206 S 9th St-deck replacement. Doug Sunne-509 S Grant St-509 S Grant St-deck addn.

Sign: The Window Place-1300 E 4th Ave. Denice Hooth-203 E 4th Ave.

Roof: Todd Forman-505 S 4th St-asphalt. Brian Lohre-210 S 9th St-asphalt. Terri Holtquist-foam/coating.

Fence: Bryan Austin-510 S 4th St-chain link. Michael Cabin-1002 S 7th St-chain link. Denice Hooth-203 E 4th Ave-wood/vinyl.

Demo: none.

Conditional Use Permits: Sokota Property Co.-construct individually owned triplex buildings-Lots 24-32, Block 2, Hunt Second Addition.

Variances: Denise Teuber-302 W 6th Ave-moved in residence within the west eight-foot setback.

Executive Session –

A motion was made and seconded to go into Executive Session according to 1-25-2(1), personnel matters. Motion carried 6-0. Mayor Raffety called the Council out of the executive session.

A motion was made and seconded to approve a pay increase for Julie Landmark, \$20.39/hour, effective 6/1/24. Motion carried 6-0.

Adjourn – The next regular meeting is scheduled for July 8, 2024, at 7:00 pm. A motion was made and seconded to adjourn. Motion carried 6-0.

Pat Raffety, Mayor

ATTEST

Cynthia Schumacher, Finance Officer

Publish 6/26/24.

Vendor Name		6/10/2024 Amount
Advanced Technologies Inc.	supplies/shipping	394.81
Agtegra	chemicals	1,040.00
Amazon	equipment, parts, supplies	3,000.54
American Solutions for Businesses	cabinet	300.00
Associated Supply Co.	supplies	1,315.75
AT&T Mobile	cell phone/wifi/tablets	3,829.56
Auto Value Parts Store	parts, supplies	85.15
Backdoor BBQ	Legion Field event	388.66
Berens Market	Legion Field event	221.43
Berkner Excavating	dirt/repairs	2,099.86
BIB	background reviews	14.42
Big State Industrial Supply	supplies	932.16
Bituminous Paving Inc	omega mix	1,320.00
Brewster Building Center	lumber/tools	571.09
Card Pointe	Card Fees	819.30
Carquest of Ortonville	parts	439.46
Casey's	supplies	54.64
CHS	gas	2,992.31 ₄

City of Milbank	deposits	27.12
Climate Control Inc.	dust control	8,221.56
Cole Papers Inc.	supplies	1,350.48
Corporate Technologies Inc.	IT managed services	1,990.00
Daktronics	parts	465.00
DANR-Fiscal Office	drinking water permit	1,450.00
Dewey's Lawn Care	parts/chemicals/plantings	700.80
Eastside Carwash	truck wash usage	162.76
Energy Laboratories Inc.	testing	3,231.00
Equipment Blades	parts	314.94
ERA A Waters Company	supplies	1,324.15
Ferguson Water Works	meter	985.00
First Bank & Trust	travel expense	532.98
Folk, Jake	travel expense	229.39
Food-N-Fuel	gas	69.00
GCC Consolidated Ready Mix	base material	1,719.73
Grant County Auditor	county services	1,000.00
Grant County Register	deed filing	30.00
Grant County Review	publications	2,024.84
Grant Roberts Rural Water	water service	86.00
Hawkins, Inc.	chemicals	5,273.67
Heiman Fire Equipment	chassis/tools/parts/safety equipment	78,687.59
Henricksen, Kenneth	clothing allowance	133.81
Homan, Paige	program refunds	285.00
I & S Group Inc.	infrastructure planning	750.00
Inland Truck Parts & Service	parts	1,498.07
ITC	phone, internet	1,843.92
J&J Earthworks	Fifth Avenue project	452,142.88
Jack's Body Shop	equipment repairs	896.00
Jean's Bridal	sew patches	40.00
Jefferson Lines	shipping	165.00
Keeton, Susan	acc-vehicle repairs	2,472.02
Kelly Kutters	mowing contract	17,384.13
Kibble Equipment	aerator/filters	5,632.41
Koch Senior Living	payment-TIF #4	69,682.04
Les Mills US Trading	virtual cycle	1,196.00
Lewis Drug Store	supplies	8.98
Midwest Powersports Inc.	parts/mower repairs	687.76

Milbank Ford-Mercury	vehicle repair	475.35
Milbank Glass	window repair	250.00
Milbank Softball Assoc.	program fees	330.00
Milbank Winwater Co.	parts	444.59
MnB Cleaning Services LLC	cleaning service	3,800.00
Money Movers	NIHCA membership fees	17.50
Musco Sports Lighting LLC	field lights	
		207,708.00
NAPA Auto Parts	parts, supplies	119.91
NASM	certifications	425.55
Norcross Automotive Lifts	auto lift	4,099.00
Norm's Greenhouse & Nursery LLC	trees	1,659.00
NW Energy	natural gas	1,305.59
On Deck Sports	windscreen, pad, mat	
		15,088.17
O'Reilly Store	parts	152.33
Otter Tail Power Co.	electric	
		20,530.11
Petty Cash	supplies, postage	112.46
Plunkett Pest Control	pest control	653.00
Pro Image	field signs	1,600.00
Reedstrom, Mark	retainer fee	1,000.00
Reimche Airspray LLC	FBO Contract	750.00
Ricarie Software	HR software	105.00
Rockbot	media subscription	31.86
Roger's Electric Motor	parts/wet-dry vac	255.20
Rosewood Apartments	payment-TIF #3	
		33,485.00
Runnings Supply Inc.	supplies, parts	1,091.39
Rush Order Tees	program shirts	915.56
Sam's	Legion Field event	202.00
SD Assn of Rural Water Systems	annual dues	915.00
SD Dept of Revenue	sales tax	3,865.97
SD Public Assurance Alliance	property, liability insurance	130.05
SD Public Health Lab	testing	101.00
SDML	registration fee	30.00
Share Corp	supplies	260.74
Siteone Landscape Supply LLC	fertilizer	344.77
Sperry, Janice	deposit refund	72.88
South Dakota 811	one call system	76.65
SquareSpace	Unity domain	288.86
Stan Houston Equipment	equipment rental	370.00

Star Laundry & Cleaners	laundry service	645.27
The Bank	Legion Field event	559.65
The Ortonville Independent	sponsorship signs	662.50
Total Epoxy Systems Inc.	prep & install pool deck	
		36,505.17
Trapp Plumbing	service calls	520.30
Trojan Technologies	uv lamps/ballast	3,991.55
Twin Valley Tire	tire service	1,563.50
UPI Petroleum	gas	5,573.86
US Bank	bond payments	
		52,951.51
US Postal Service	postage	450.00
USA Bluebook	testing	1,828.78
Valley Office Products	supplies	216.29
Valley Rental & Recycling	recycling agreement	650.00
Van Diest Supply	briquets	1,685.20
VPD Studio	Legion Field promotion	2,017.00
West Central Communication	radio/repairs	2,659.57
Whetstone Home Center	supplies, parts	685.15
Whetstone Sanitation	garbage service	1,067.00
Whetstone Valley Electric	electric, repairs	2,207.72
Window Pros	exterior window cleaning	1,337.00
WM Corporate Services, Inc.	garbage service	972.71
YouTube	subscription	14.86
Zoom Video Communications	zoom subscription	16.98
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