

**CITY OF MILBANK
PARKS AND RECREATION BOARD REGULAR MEETING
AGENDA**

NOTICE is hereby given that a Regular Meeting of the City of Milbank Parks and Recreation Board will be held on the 25th day of August 2024 at 6:00 pm, in the Milbank Community Room, 1001 E Fourth Avenue, Milbank, South Dakota, at which time the following subjects will be discussed.

1. CALL TO ORDER & ROLL CALL

2. APPROVAL AND ADOPTION OF AGENDA

3. PUBLIC PARTICIPATION-NON-AGENDA ITEMS

A maximum of 3 minutes is reserved for members of the public to address the Board on items not listed on the agenda and the total time for public input on a particular issue is limited to 20 minutes. The Board is prohibited from discussing or acting on matters not on the agenda but may briefly respond or ask a question for clarification.

Each DISCUSSION/ACTION ITEM consists of the following steps to be conducted by the Board Chair in the subsequent order. 1) Announces agenda item by number and states the subject. 2) Staff and advisory committee reports. 3) Receive Board questions and requests for clarification. 4) Receive public comments. 5) Motion and second from the Board. 6) Moderates a discussion of the item until a final motion is ready for a vote or other disposition.

4. DISCUSSION/ACTION:

4.1 **Finance Report** – Beginning FY25, financials will be broken down by category and division within the department (Unity, Pool, Fitness, Recreation, Parks, Cemetery, Facilities Maintenance?). Do we need to include a specific division for maintenance?

4.2 **Taxes** – Currently the city absorbs all taxes costing approximately \$32,000 annually. It has been recommended that the taxes be passed along to the user like with other products and services. Based on the current ordinance, a recommendation from the board is required before a decision can be made.

4.3 **Capital Projects** – As the city begins the budget process a list of recommended capital projects is requested from the board. Items previously discussed include:

- **Pribyl:** Concessions and Bathroom Upgrade, parking lot repairs, dog fountain
- **Farley:** Pump track, dog fountain, shelter replacement, dog fountains
- **Surveillance**
- **Trails:** Milbank Blvd, dog fountains

4.4 **Parks and Recreation Ordinance / Bylaws** – Update: still waiting for council approval

4.5 Parks Updates

- **Tennis Courts** – We have an issue with the surfacing. Pro Track and Tennis came out over the weekend to repair and repaint the areas identified. They did not show with the proper tools to grind the concrete so they will have to come back. We did not pay for the special crack sealant, nor was it in the agreement. We will have to address that in the future. We are still waiting to get on their schedule to have the fencing tightened and the gate installed. The mayor and school superintendent decided that we didn't need the middle 4' fencing so I cancelled the order.

- **Security Cameras** – We will have demos of cameras completed this week. We've narrowed it down to Avigilon and Axis. After the camera demos we will see what we need to do for

service vendors.

- **Jack & Jill** – No new updates
- **Farley** – Ron is working on getting the soccer fields in good working order. The pump track is looking like it will get delayed until next year due to the need to find the right dirt.
- **Unity** – Julie and Trey are at CPO school. PW's has done a great job getting the pool chemicals leveled and maintained. Darin doesn't think the updates will be as bad as anticipated.
- **Pribyl** – Ron is working on getting the t-ball field ready. Should break ground in the next couple weeks. 26 tons of agri-lime put on softball fields
- **Skate Park** – we need to get a recommendation to take to council about adding concrete to the skate park so we can utilize all the ramps effectively.
- **Water Park** – will close on October 1st.

5. Closed Session

5.1 Staffing

6. DATE AND TIME OF NEXT MEETING: Wednesday, October 30, 2024 @ 6:00 PM

7. ADJOURN