

City of Milbank: Parks and Recreation Board Regular Meeting: January 24, 2024

Members Present:

Brian Sandvig Steve Wenzl Heidi Wellnitz Eric Pulling
 Rondi Scoular Matt Wilson

Others present: Cody Pohlen, Ron Krause, Mike Hanson, Steve Pendergrass, Darin Thiele, MaryLyn Fields, Jerry Fields

Call to Order & Roll Call: Meeting was called to order by Steve at 6:00

1. **Approval of the agenda:**
 - a. Add new grant to 6 1.A
 - b. Matt made a motion to adopt the agenda with the addition. Seconded by Eric
2. **Public Participation:** MaryLynn is worried about the cost of the new sign. Would like to see an upgrade on the current one. Is concerned about the placement and is worried that it creates potential hazards and potential for accidents.
3. **Staff Reports:**
 - a. **Parks & Rec Manager:** Cody gave an overview
 - b. **Parks & Cemetery Manager:** Ron reviewed the report
4. **Other Reports:**
 - a. **Joint Unity Expansion and Improvement Committee:**
 - i. Waiting on dollar amount from the city
 - b. **Park Development Committee:**
 - i. Meeting next week
 - c. **Finance Committee:**
 - i. As expected. Supplemental budget will be coming
 - d. **City Administrator:**
 - i. New computer ordered for front desk
 - ii. Update on lighting at soccer/baseball field
5. **Discussion/Action**
 - a. **Master Trails Plan – Amendment #1, Middlebrook St to Hwy 12**
 - i. Tabled and Cody will follow up with John at Whetstone Electric
 - b. **Grant from GFP:** Grant became available and GFP could reimburse up to 80% of the project.
 - i. Eric will touch base with Todd at First District about the cost
 - c. **Reader Sign Project**
 - i. Tabled – Parks will work on this and bring to the board
6. **Consent Calendar**

All items under the consent calendar will be acted upon in one motion unless a board member requests for an individual item to be taken up under DISCUSSION/ACTION

- a. **Approval of minutes for board and committee meetings:**
 - i. Regular Park & Recreation Board meeting minutes 12-27-23
 - ii. Finance Committee Meeting Minutes 12-21-23
 - b. **Motion to approve consent calendar by Heidi and seconded by Eric.**
 - c. **Approval of Financial Reports:**
 - i. December 2023 Expense Report
 - ii. December 2023 Revenue Report
 - d. **Motion to approve Financial Reports by Heidi seconded by Eric.**
7. **Next meeting:**
- a. Wednesday, February 28, 2024 at 6:00 Visitors' Center
8. **Adjourn:** Motion by Matt seconded by Eric at 6:40

Submitted by:
Heidi Wellnitz