

**City of Milbank: Parks and Recreation Board**  
**Regular Meeting: March 27, 2024**

**Members Present:**

Brian Sandvig     Steve Wenzl     Heidi Wellnitz     Eric Pulling  
 Rondi Scoular     Matt Wilson     Austin Hunt

Others present: Cody Pohlen, Mindy Rogers

**Call to Order & Roll Call:** Meeting was called to order by Brian at 6:01pm

**1. Approval of the agenda:**

- a. Eric made a motion to adopt the agenda. Seconded by Steve

**2. Public Participation:** None

**3. Staff Reports:**

- a. **Parks & Rec Manager:** Cody gave an overview.
  - i. Fitness class participation is at an all-time high thanks to the leadership of Nicole Berg and her team of instructors.
  - ii. Recreation staff is busy with campground reservations and recreation program planning and reservations.

**4. Other Reports:**

- a. **Joint Unity Expansion and Improvement Committee:**
  - i. Waiting on city council for direction.
- b. **Park Development Committee:**
  - i. Cody and Steve gave updates on parks and upcoming activities including the Skate Park and Splash Pad grand openings.
- c. **Friends of Milbank Baseball Committee**
  - i. Discussed the fundraising and opening event updates.
- d. **Finance Committee:**
  - i. The summarized park and recreation budget will be brought to the board next month.
- e. **City Administrator:**
  - i. No Report

**5. Discussion/Action**

- a. No items discussed or acted upon.

**6. Consent Calendar**

All items under the consent calendar will be acted upon in one motion unless a board member requests for an individual item to be taken up under DISCUSSION/ACTION

**a. Approval of minutes for board and committee meetings:**

- i. Regular Park & Recreation Board meeting minutes 2-28-24

**b. Motion to approve consent calendar by Matt and seconded by Austin.**

**c. Approval of Financial Reports:**

- i. February 2024 Expense Report
- ii. February 2024 Revenue Report

**d. Motion to approve Financial Reports by Steve seconded by Matt.**

**7. Next meeting:**

- a. Wednesday, April 24, 2024 at 6:00 Visitors' Center

**8. Adjourn:** Motion by Matt seconded by Austin at 6:33

Submitted by:

Cody Pohlen