

MILBANK CITY COUNCIL PROCEEDINGS
December 9, 2024, 6:00 pm

Call to Order - The City Council met in a regular session on December 9, 2024, at 6:00 pm in the Visitor Center, 1001 East Fourth Avenue, with Mayor Raffety presiding.

Roll Call - Mayor Raffety. Councilmembers: Roger Briggs, Mindy Rogers, Mike Hanson, Josh Karels, John Weyh, and Craig Weinberg. Absent: none. Staff Present: Attorney Mark Reedstrom, Steve Pendergrass, Cynthia Schumacher, Laurie Folk, Carl Bostrom, Corey Hooth, Ron Krause, Boyd VanVooren, Kevin Schuelke, and Darin Thiele. Public Present: Traci Stein, Nathan Watson, Mike Mach, Holli Seehafer, Dan Sorensen, Mark Junker, Joe Henrich, Barb MaGee.

Public Comment – Mayor Raffety thanked Tim Stengel for his dedication to maintaining and operating the windmill.

The following employees were recognized for their years of service: Steve Pendergrass, Ryan Bakeberg, and Scott Ryhti-1year. Katie Pulscher and Judy Frink- 3 years. Jesse Morton and Randy Folk-4 years.

Public Comment – Barb MaGee addressed the council regarding the condition of the water. She expressed her concern about the discoloration of the water. The council explained that a meeting had been held with engineers and other experts to discuss the issue. They clarified that the discoloration is caused by sediment being stirred up within the pipes. Plans are in place to change the chemicals used in the treatment process. Additionally, well water has greater mineral content and is currently being used more than spring water. Magee emphasized that the community would appreciate a better understanding of the situation if the council provided improved communication and transparency regarding the steps being taken to resolve the water quality issues.

Bridge Inspection Report – Mark Junker with Banner Associates conducted an inspection of two bridges within the city limits: one on Milbank Avenue and the other on Eastman Avenue. He noted that both bridges are approximately 40 years old, while the average lifespan for this type of bridge is around 50 years.

The bridge on Milbank Avenue has been classified as a level 3, indicating it is in poor condition, which is typical for its age. However, there is no immediate danger associated with it. The overall top side of the deck is in fair condition. The underside is weathered, showing corrosion and failure. Junkers recommended implementing load limits, placing orange safety drums or repairing the pile along the south railing, and repairing the asphalt on the west roadway approach.

The bridge on Eastman Avenue has been classified as a level 4, indicating it is in fair condition. Its overall status is similar to the Milbank Avenue bridge, showing ongoing deterioration since the last inspection two years ago. Junker recommends instituting load limits, tightening the railing connections, and patching the metal back wall sheeting.

Both bridges will need to be replaced soon. Junkers explained that the first step for replacement is to have a hydraulic study conducted. Grant funds are available to help cover the cost of the study. The time frame for applying for the grant and completing the hydraulic study is approximately one year. While grants are also available to assist with construction costs, they tend to be more competitive.

Consent Agenda – A motion was made and seconded to approve the Consent Agenda as follows. Motion carried 5-0, Hanson abstained.

1. Approve the minutes from November 11 and November 19, 2024, meetings.
2. Approve the claims list, \$792,916.83.
3. Approve the October treasurer's report.
4. Write off the following invoices: #10678-Oscar Arano-\$354.96 rescue call and #10679-Misael Hernandez-Segundo-\$335.96, rescue call.
5. Accept the 2023 audit completed by Eide Bailly.
6. Approve the hiring of Emmett Hanson as skate rink staff, \$12.80/hr.

Action Items –

1. A public hearing was held for comments about the lease of cropland at the Milbank municipal airport. No objections were heard.
2. A motion was made and seconded to approve the bid submitted by Michael & Jason Mielitz, \$172.52/acre, 105 acres. Motion carried 6-0.
A motion was made and seconded to approve the lease for Tim Zubke, \$165/acre, 40.55 acres. Motion carried 6-0.
3. The only bid received for ground maintenance was from Beyond Concrete. The council discussed the increased bid price and whether it would be feasible for the city to take over all ground maintenance tasks. The city would need to purchase equipment, secure a storage facility, and hire staff to operate the equipment. After reviewing the obtained equipment estimates, a motion was made and seconded to approve the three-year ground maintenance bid from Beyond Concrete at a rate of \$148,625 annually. The city will continue to perform its regular ground maintenance tasks. The motion carried 6-0.
4. A motion was made and seconded to approve the hiring of Dylan Veen, police officer, \$30.25, effective immediately.
5. A motion was made and seconded to approve reserve officer applications for training: Derek Athey, Amy Sis, David Frerichs, Alan Chrzanowski, Wayde Fraasch, and Joseph Weber. Motion carried 6-0.
6. A motion was made and seconded to approve an easement requested by Otter Tail Power Company to install electrical lines within Pribyl Park along Twelfth Avenue. Motion carried 6-0.
7. A motion was made and seconded to approve the second reading of Ordinance 855. This ordinance removes restrictions on alcohol sales on Sundays, Christmas, and Memorial Day and adds a restaurant liquor license. Motion carried by roll call vote 6-0.
8. A motion was made and seconded to approve the second reading of Ordinance 856 which supplements the 2024 budget. Motion carried by roll call vote, 6-0.

- 9. Ordinance 857, 2025 Appropriation Ordinance. Motion carried by roll call vote, 6-0.
- 10. A motion was made and seconded to approve Resolution 12-9-24A regarding Stop and Yield Signs.

Resolution 12-9-24A

A resolution to amend certain provisions of Table II of the Milbank Municipal Code regarding the location of stop or yield signs on streets and avenues.

Therefore, Be It Resolved that Table II of the Milbank Municipal Code shall be amended to include the following:

Stop & Yield Intersections:

- On 10th Avenue at Washington Drive, remove stop signs for east and westbound traffic.
- On 10th Ave at Jefferson Drive, install a stop sign for eastbound traffic.
- On Jefferson Drive at 12th Avenue, install a stop sign for southbound traffic.

Be It Further Resolved that appropriate traffic control signs shall be erected in accordance with the provisions of this resolution.

Aye: 6 Nay: 0 Absent: none.

ATTEST
Cynthia Schumacher, Finance Officer

Pat Raffety, Mayor

- 11. A motion was made and seconded to approve Resolution 12-9-24, a plat of Lots 1 and 2, River Street Properties Addition. Motion carried 6-0.

Resolution 12-9-24

Be It Resolved, by the City Council of Milbank, South Dakota, that the Plat showing:

“Lots 1 and 2, River Street Properties Addition to the City of Milbank, in the SW1/4 Ne1/4 of Section 12, Township 120 North, Range 49 West of the 5th P.M., Grant County, South Dakota”

Having been examined is hereby approved in accordance with the provision of SDCL of 1967, Chapter 11-3, and any amendments thereof.

ATTEST
Cynthia Schumacher, Finance Officer

Pat Raffety, Mayor

I, Cynthia Schumacher, the duly appointed, qualified, and acting City Finance Officer of the City of Milbank, do certify that the Resolution approving the Plat of the above-described property is a true and exact copy of said Resolution as passed and approved by the Milbank City Council.

- 12. A motion was made and seconded to approve the hiring of Jeremy Breon as a temporary part-time airport maintenance staff, \$750/month, effective 11/20/24.
- 13. A motion was made and seconded to approve the Change Order #4 for the Milbank Water Supply project, which includes an increase of \$97,804.00 and an extension of 40 days. The change order covers the cost of materials and equipment for step-up for three (3) well houses, facilitating the operation of a 75-hp well

pump motor. This adjustment will allow the well houses to operate using 240-volt power supplied by Ottetail, instead of switching to a 460-volt power supply. The new motors have higher horsepower than the existing ones and will increase the water output from the existing wells. Motion carried 6-0.

Discussion Items –

City Administrator Pendergrass announced that an update to the city’s Drug and Alcohol Abuse Policy is being drafted and will be presented at the January meeting. The updated policy will apply to all employees driving city vehicles.

Considering snow removal efforts, the Council has decided to temporarily close Jefferson Drive between 10th Avenue and 12th Avenue, and 11th Avenue between Adams Drive and Jefferson Drive until the road is completed and accepted by the city.

The Council reviewed the monthly reports submitted by each department head.

November Building Permits

Building: Sokota Property Co. – Ruthie Ave- 4 residential homes/garages. SLB Milbank LLC/Verizon Wireless-107 Flynn Dr-antenna. Donald Weber-1113 Vista Drive-accessory structure. Denise Teuber-302 W 6th Ave-residential addition. John & Jeannie Trevett-223 N Dakota St-residential addition. Allen W. Bear-1014 S Viola St-accessory structure.

November Salaries

Mayor/Council-\$1,600. Finance-\$19,741. Police-\$43,127. Fire-\$1,798. Streets-\$15,042. Rubble Site-\$1,157. Recreation-\$21,519. Park-\$11,811. Water-\$8,467. Sewer-\$16,172.

Adjourn: The Mayor called a special year-end meeting on December 23, 2024, at 7:00 am. The next regular meeting will be on January 13, 2025, at 6:00 pm.

Pat Raffety, Mayor

ATTEST

Cynthia Schumacher, Finance Officer

Publish: 12-18-24

CITY OF MILBANK
Claim Approval List
For the Accounting Period: 12 / 24

Vendor Name		Claim \$
A&J Screening	uniforms	1,334.56
Advanced Technologies Inc	supplies/postage	361.19
Amack Consulting Or	fnl-leadership development	4,750.00
Amazon	net/balls/scoreboard/supplies	1,615.30
Apple Store	fitness program subscription	13.80
Associated Supply Company	pool chemicals	1,498.83
At&T Mobility	cell phone	711.55
Auto Value Parts Store	parts	419.85
Bakeberg, Ryan	clothing allowance	250.00
Banner Associates, Inc.	engineering	28,528.88
Berens Market	supplies	180.86
Berry, Travis	refund dupl payment	710.00
Best Buy	screens/mounts-unity	333.23
Bituminous Paving, Inc.	ashpalt paving/patch/milling	284,065.51
Breon, Jeremy	gas/supplies	86.94
Bsn Sports Inc	bases/parts	621.99
Butler Machinery Co	parts	84.80
Canva	business cards-unity	60.50
Carquest Of Ortonville	supplies	1,407.88
Chs	gas	1,678.08
Cole Papers Inc.	supplies	320.29
Corporate Technologies Llc	managed services, computers	11,917.62
Costco	supplies	77.25
Dakota Fence Co.	tennis court fence	15,301.25
Dare.Org	shirts	186.88
Dinges Fire Company	fire brooms	499.59
Eastside Car Wash	truck wash usage/manlift rental	264.64
Eidebailly Llp	2023 audit-finance	4,830.00
Federal Flags	flag poles-leg bb field	8,400.53
Ferguson Waterworks #2516	meters	10,730.00
First Bank & Trust	travel expense	143.72
Folk, Jake	clothing allowance	243.39
Folk, Laurie	clothing allowance	100.00
Google	you tube fee-unity	14.86
Grant County Auditor	county services	1,000.00
Grant County Review, Inc.	publications	995.27
Grant Roberts Rural Water	rural water	67.00
Hasslen Construction Co Inc	water supply improvements	97,305.30
Hawkins, Inc.	cylinder fee	120.00

Heiman Fire Equipment	helmet/hose	1,975.76
Hooth, Corey	travel expense	40.00
Itc	phone/internet	1,868.52
Jankord, Trey	clothing allowance	147.60
John Deere Financial	hy-gard/parts	273.45
Johnson, Braeden	travel expense	40.00
Kelly, Cheryl	program refund	25.00
Kibble Equipment	2024 jd gator xuv835r	40,500.00
Koch Senior Living, Llc	tif #4 - kock senior living	69,628.04
Krause Sr, Ron	clonthing allowance	111.49
Lesnar, Kiefer	travel expense	40.00
Lewis Drug Stores	office supplies	34.15
Linde Gas & Equipment Inc	air system/cyclinder fee	283.66
Loutsch, Jeff	clothing allowance	148.66
Maxwell Leadership	supplies-admin training	81.77
Mhm Contracting, Ltd	alley repairs	62,198.98
Mike'S Stump Grinding	stump grinding	100.00
Milbank Winwater Co.	parts	11,402.64
Mnb Cleaning Services Llc	cleaning	7,600.00
Moldenhauer, Laverna	water protection agreement	15,255.00
Napa Auto Parts	parts	1,755.20
Newstrand, William	clothing allowance	195.38
Norman Moldenhauer Trust	water protection agreement	5,890.40
Nw Energy	natural gas	1,443.05
O'Reilly Store #6151	parts	283.90
Otter Tail Power Co.	electric	16,597.13
Peterson, Connie	sew patches	12.00
Poppen, Dick	clothing allowance	70.05
Racarie Software	hr software	105.00
Reedstrom, Mark	retainer fee	1,000.00
Rockbot	music system	31.86
Roger'S Electric Motor	parts	125.00
Rosewood Apartments Llc	tif #3-rosewood apt	33,485.00
Runnings Supply Inc.	supplies/parts	1,327.05
Rush Order Tees	lifeguard shirts/merchandise	771.97
Schamber, Charles	clothing allowance	159.09
Schumacher, Cynthia	clothing allowance	100.00
Sd Dept Of Revenue & Reg	sales tax	2,407.62
Sd Public Health Lab	testing	86.00
Share Corp	supplies	1,427.61
South Dakota 811	oct one calls	74.55
Star Laundry & Cleaners	laundry service	425.40
Stengel, Tim	mill operation/maintenance	320.00
Stoney Brook Ent Inc	gear wash	235.00

Subway	training expense	326.65
Swenson Tree Service	tree removal	2,600.00
Tim Thompson_43@Hotmail.Com	weld repr-plow mount	1,595.98
Twin Valley Tire	tire serv 544k loader	247.62
Upi Petroleum	gas	2,466.20
Us Postal Service	postage/permit fee	950.00
Usa Bluebook	testing supplies	4,663.06
Utility Logic	parts	1,376.83
Valley Office Products	supplies	86.69
Valley Rental & Recycling Llc	recycling agreement	650.00
Vanvooren, Boyd	supplies	738.74
Walmart	supplies	443.75
Whetstone Home Center Inc.	pribyl dugout material	9,696.38
Whetstone Sanitation	garbage service	140.00
Whetstone Valley Electric	electric	2,674.53
Wm Corporate Services, Inc.	garbage service	367.93
Xerox Corporation	copier lease	512.17
Zem'S Inc.	refrigerator	2,049.00
Zoom Video	zoom subscript	16.98
		792,916.83