

PLANNING & ZONING COMMISSION AGENDA

Notice is hereby given that a Regular Meeting of the City of Milbank Planning and Zoning Commission will be held on January 6, 2025, at 6:00 p.m., in the Milbank Community Room, 1001 E Fourth Avenue, Milbank, South Dakota.

1. Call Meeting to Order & Roll Call
2. Approval of minutes from the November 18, 2024 meeting
3. Items to be added to the agenda – Board Discussion
4. Declaration of intent by members of public to address the Board during the Open Session
5. Disclosure of Conflicts of Interest
6. Approval of the Agenda
7. New P&Z Members, Dusti Johnson, Kyle Schwandt
8. Board of Adjustment
 - a. Esther Ramirez Carrillo has submitted an application to the City of Milbank's Board of Adjustment for a conditional use that if granted, would permit a laundromat, restaurant, and food truck space, Chapter 17.11.04. The property is identified as 102 E 4th Ave. Original Townsite W. 73' of Lots 10, 11 & 12 Block 12, City of Milbank, South Dakota, Zoned B1, Limited Business District.
 - b. Esther Ramirez Carrillo has submitted an application to the City of Milbank's Board of Adjustment for a variance that if granted, would permit a food truck be parked within the required front setback (north) and the side setback (south) be reduced, Chapter 17.11.04. The property is identified as 102 E 4th Ave. Original Townsite W. 73' of Lots 10, 11 & 12 Block 12, City of Milbank, South Dakota, Zoned B1, Limited Business District.

- c. Dani Harbaugh has submitted an application to the City of Milbank's Board of Adjustment for a conditional use that if granted, would permit a home based occupation for dog grooming, Chapter 17.09.04. The property is identified as 811 Huron Street, Bartletts Second Addition S. 73' of Lot 3 Block 2, City of Milbank, South Dakota, Zoned R-2, General Residential District.

9. Open

10. Matters of Board Discussion

- a. Election of Officers
 - i. Chairman

 - ii. Vice-Chairman

 - iii. Comprehensive Plan
- b. 2024 Year In Review
- c. 2025 Calendar

11. Staff Report

- a. City Administrator
- b. Zoning Administrator
- c. Date & Time of Next Meeting: February 3, 2025 @ 6:00 p.m.

12. Adjourn