

AGENDA  
MILBANK CITY COUNCIL MEETING  
February 10, 2025

NOTICE is hereby given that a Regular Meeting of the governing body of the City of Milbank will be held on the 10<sup>th</sup> day of February 2025 at 6:00 pm, in the Milbank Community Room, 1001 E Fourth Avenue, Milbank, South Dakota, at which time the following subjects will be discussed.

- I. Call to Order & Roll Call
- II. Employee &/or Resident Highlights
- III. Public Comment
- IV. Banner Associates presentation - water issues and recommendations.
- V. Consent Agenda
  1. Approve minutes from the January 13 & January 27, 2025, meetings.
  2. Approve the claims list.
  3. Approve the Treasurer's Report.
  4. Approve the hire of Keaton Johnson, Unity building attendant, \$12.80.  
Lifeguards: Thomas Bass, Allie Meyer, Macyn Dunnihoo - \$15.64.  
Marlene Dockter, Unity fitness instructor, \$14.38.
  5. Approve payroll adjustments: Jessica Bohlen and Patricia DeVere, Unity front desk, \$14.43.  
Braden Femling-Unity front desk-\$12.80. Jeff Loutsch-Street maintenance-\$25.46.
  6. Accept the resignation of Katie Sinner and Gil Parent.
  7. Authorize advertising for seasonal staff.
  8. Authorize advertising for street materials.
  9. Approve the hire of Donald Weber – Street Technician effective 2/24/25, \$24.71.
  10. Approve the hire of Jeremy Breon – Water Technician effective 2/11/25, \$25.21. Transfer from Airport Maintenance.
- VI. Action Items
  1. Approve Shade Valley Farms, LLC – Airport Fixed Base Operator (FBO), effective 3/1/25.
  2. Approve the truck utility box and lift gate.
  3. Approve South 5<sup>th</sup> Street Project change order #2, +\$41,871.71. Final adjustment of quantities to date to update the total contract amount.

4. Approve Water Supply Improvements Project change order #4, +\$97,804.00. Cost to provide material and equipment for step up transformers for 75-hp well pump motors at three well houses to coordinate with 240-volt power supplied by Ottetail in lieu of switching to 460-volt power supply to well houses. These new motors are higher horsepower than existing and will provide more water from existing wells.

VII. Discussion Items & Department Reports.

1. Codification.
2. Relocation of baseball monument update.
3. Surveillance project bid update.
4. Unity expansion and signage update.
5. Rubble site hours.
6. Election: June 17, 2025. April 8<sup>th</sup> is the first day to sign the declaration of candidacy and circulate petitions. [Roger Briggs-Ward 1](#), [Mindy Rogers-Ward 2](#), [Mike Hanson-Ward 3](#).
7. Update to Personnel Policy #9, Drug and Alcohol Abuse Policy [Table to March, waiting for attorney review](#).

VIII. Executive Session pursuant to SDCL 1-25-2(1) Personnel & 1-25-2(3) Legal.

IX. Next Regular Meeting – March 10, 2025, 6:00 PM

X. Adjourn

NOTE: The agenda is produced in advance of the council meeting. The actual meeting may consist of additional items, as may come before the council after the agenda is posted, or during the meeting itself. No action will be taken by the Council on items presented after the posting of the agenda. All items listed as part of the Consent Agenda require little or no deliberation by the City Council. Withdrawn items will be individually considered following approval of the Consent Agenda.